

Part B - Award Questionnaire

Award Criteria - Scored

Bidders are required to respond below to each of the quality questions in the space provided. Each question will attract a percentage of the overall score as indicated.

Bidders are required to provide a written response to these questions that will form the basis of the qualitative evaluation of the Tender. Bidders should note the maximum word limit allowed for each question and the any permitted attachments must be legible.

NOTE: Where questions reference the sample Work Order please refer to the sample Work Order Documents located in "CECF2020 Volume 4 Sample Work Order Documents by Lot(s)" for the relevant Lot(s) you are tendering for, along with the information contained in Volume 2 Framework Information. Please refer to Volume 0 Part B section 2.2 to ensure you fully understand the submission requirements in relation to the Award quality questions for the Lot(s) you are tendering for.

Ref	Question	Guidance (where applicable)	Format (where applicable)	Maximum Score Available	Weighting	Maximum Weighted Score
1.	Contract and Resource Management					

1.1	Please describe how you will coordinate and manage the Framework Contract to ensure a consistently high level of service at all times.	<p>Your response should consider, as a minimum:</p> <ul style="list-style-type: none"> * an organogram of the contract management team showing clear lines of responsibility * how you will monitor and manage the Framework works pipeline * how you manage performance against KPI targets * escalation routes and other arrangements for Framework contractual resolution * your other secured workload, and how this Framework will be managed within that 	Maximum 2000 words & Organogram 1 A4 Page attachment permitted	10	2	20
WORD COUNT:						
1.2	Please describe how you will manage staff resources for Work Orders tendered and awarded under this Framework, ensuring you have the right number, combination of roles and the right capabilities to deliver the works described in the Framework Scope.	<p>Your response should consider, as a minimum:</p> <ul style="list-style-type: none"> * key staff proposed for this Framework * experience and qualifications * details of the type of projects worked on * pool of staff available 	Maximum 1500 words and no attachments permitted	10	2	20
WORD COUNT:						
2.	Project Management and Delivery					
2.1	Considering the sample Work Order for the Lot(s) you are tendering for and the Framework Scope provided, please explain how you would deliver the Work Order effectively, efficiently and in a safe manner from mobilisation to close down and handover, and minimising disruption to the local community.	<p>Your response should include a sample Method Statement and consider, as a minimum:</p> <ul style="list-style-type: none"> * identification and management of any risks, restrictions or constraints before and during a project including a proposed Risk Register and Health & Safety Plan * the project team delivering the scheme considering pre-construction and construction phases demonstrating clear lines of responsibility 	Maximum 1500 words per Lot by financial scope. Risk Register and H&S Plan 1 A4 Page Each attachments permitted	10	3	30

	Please note you are required to submit one response for each Lot you are tendering for with a different financial scope.	<ul style="list-style-type: none"> * sequencing / phasing of works (should include proposed site set up, materials set down, storage areas, proposed access, entry and egress, and other segregation measures for safety and security) * your traffic management design * engagement with the local community before and during the works * engagement with the local community and other third parties regarding access to locations within the boundary of the works on a daily basis and emergency situations * collaborative engagement/liaison with the Client * liaison with Subcontractors and third parties (Statutory Undertakers, supply chain etc.) 				
WORD COUNT:						
2.2	<p>Considering the sample Work Order, for each Lot you are tendering for, please provide an example programme for completing the <i>works</i> in the most efficient and cost effective manner.</p> <p>Please note you are required to submit one response for each Lot you are tendering for with a different financial scope.</p>	<p>The example you provide should be in accordance with the requirement of Clause 31.2 of the NEC4 Engineering and Construction Contract.</p> <p>The programme should be submitted as a PDF or an excel spreadsheet and any accompanying narrative should be inserted in the text box below.</p>	Maximum 1000 words per Lot by financial scope and Programme attachment permitted	10	3	30
WORD COUNT:						

2.3	<p>During the delivery of a Work Order, you encounter something that will impact the programme and potentially increase the project cost. Please explain what you would do and your approach to the matter.</p> <p><i>Please evidence where your proposed approach has been successfully applied to other similar works.</i></p>	<p>Your response should consider the actions you would take and how you would approach this matter to ensure a value for money solution for the Client. You should consider how you would engage with the NEC Project Manager and apply and manage the NEC4 processes.</p>	<p>Maximum 1000 words and no attachments permitted</p>	<p>10</p>	<p>3</p>	<p>30</p>
WORD COUNT:						
2.4	<p>North Yorkshire County Council is committed to continuous improvement and raising standards in project delivery across the County, please explain how you would review project success with the <i>Client</i>.</p> <p><i>Please evidence where your proposed approach has been successfully applied to other similar works.</i></p>	<p>Your response should consider, as a minimum, who would be involved, how you would capture and analyse the relevant information and how any resulting actions from this process would be communicated and implemented.</p>	<p>Maximum 1000 words and no attachments permitted</p>	<p>10</p>	<p>3</p>	<p>30</p>
WORD COUNT:						
3.	Quality Management					
3.1	<p>Please describe how you will ensure the quality of your workmanship, through all project stages, meets the requirements of the Contract for all Work Orders carried out under the Framework.</p> <p><i>Please provide evidence of where your approach to quality has been applied to similar works.</i></p>	<p>Your response should consider, as a minimum:</p> <ul style="list-style-type: none"> * the resources and processes which you utilise to provide quality control and assurance as an organisation, and for the projects you deliver and how this is communicated to the workforce * how you manage communications with clients to ensure the delivered product meets their requirements. You should be able to demonstrate that your organisation communicates with its clients e.g. planned reviews, ad hoc meetings * how your processes ensure quality management, including the quality of construction output and general performance, is 	<p>Maximum 2000 words and no attachments permitted</p>	<p>10</p>	<p>3</p>	<p>30</p>

		<p>effective in reducing/preventing a sub-standard finished product and/or defects arising, and how such issues are dealt with if they do arise</p> <ul style="list-style-type: none"> * your arrangements for ensuring the quality management measures of your supply chain are appropriate for the work being undertaken *staff training , policy implementation and review etc. 				
WORD COUNT:						
4.	Supply Chain Management					
4.1	<p>Please explain how you, as an organisation, manage your supply chain to ensure you will provide seamless and safe delivery of all Work Orders awarded under the Framework.</p>	<p>Your response should consider, as a minimum:</p> <ul style="list-style-type: none"> * the appointment of Subcontractors, which should be in accordance with Clause 26.1 of the NEC4 Engineering and Construction Contract * the selection of other third party contractors (material, plant & equipment) * how the performance of Subcontractors and other third party contractors is tracked & managed * prompt payment of Subcontractors and suppliers / member of UK Prompt Payment Code or equivalent 	<p>Maximum 1000 words and no attachments permitted</p>	10	3	30
WORD COUNT:						
4.2	<p>Using an example(s) of other similar works, please explain where an issue in the supply chain has occurred and how this has been resolved.</p>	<p>Your response should consider, as a minimum:</p> <ul style="list-style-type: none"> * how/why this issue occurred * your approach to the issue * action taken to rectify the issue * the outcome for the project * any lessons learned 	<p>Maximum 800 words and no attachments permitted</p>	10	3	30
WORD COUNT:						

5. Value for Money						
5.1	<p>Please describe how you would manage <i>Client</i> costs on a Work Order to ensure maximum value for money is achieved.</p> <p><i>Please provide evidence of where this proposed approach has been successfully applied to other similar works.</i></p>	<p>Your response should consider, as a minimum:</p> <ul style="list-style-type: none"> * your approach to activity and cost planning before & during the works * how you would manage any impact on works and costs 	<p>Maximum 1000 words and no attachments permitted</p>	10	3	30
WORD COUNT:						
6. Health & Safety						
6.1	<p>Please explain how you ensure a 'zero harm' culture on your site, keeping the workforce and public safe during project delivery.</p> <p><i>Please provide evidence of where your approach to Health & Safety has been applied to similar works.</i></p>		<p>Maximum 1000 words and no attachments permitted</p>	10	3	30
WORD COUNT:						
6.2	<p>Considering the sample Work Order for the Lot(s) you are tendering for, please explain how you would comply with the requirements of the Construction (Design and Management) Regulations 2015.</p> <p><i>Please note you are required to submit one response for each Lot you are tendering for with a different financial scope.</i></p>		<p>Maximum 1000 words per Lot by financial scope and no attachments permitted</p>	10	3	30

WORD COUNT:						
6.3	<p>Please provide an example Construction Phase Plan for the sample Work Order for the Lot(s) you are tendering for.</p> <p>Please note you are required to submit one response for each Lot with a different financial scope, you are tendering for.</p>	<p>The Construction Phase Plan should be submitted as a PDF or Word Document and any accompanying narrative should be inserted in the text box below.</p>	<p>Maximum 1000 words per Lot by financial scope and Construction Phase Plan attachment permitted</p>	10	3	30
WORD COUNT:						
7.	Sustainability					
7.1	<p>Considering your overall approach to the Framework, please describe how you keep up to date with industry good practice and innovation in both working practices and materials.</p>	<p>Your response should consider. As a minimum:</p> <ul style="list-style-type: none"> * how you monitor the market * any innovations, or alternative machinery or methods of working you have adopted e.g. recycled materials, alternative planing solutions etc. * any improvements you have been able to make that have benefited your clients 	<p>Maximum 1000 words and no attachments permitted</p>	10	1	10
WORD COUNT:						
7.2	<p>From time to time the <i>Client</i> may have a requirement for an alternative solution for a specific Work Order, which could include, for example, an alternative method or working or materials. Please provide a Business Case/Proposal, based on a relevant recent example (within the last two years) that clearly demonstrates how you have provided (or, if you have no example, could provide) an alternative,</p>	<p>Your response should consider, as a minimum:</p> <ul style="list-style-type: none"> * whole life cost * alternative methods of working * alternative materials * effect on costs * use of ECI * improved life of the asset 	<p>Maximum 500 words and Business Case/Proposal attachment permitted</p>	10	2	20

	value for money solution for delivering the works.					
WORD COUNT:						
7.3	Please explain how you would manage any significant 'peaks and troughs' in the works pipeline to ensure you have the capability, in terms of the resources available to you, to deliver Work Orders.	Your response should consider, as a minimum: *maintain/grow a workforce to service the relevant geographical areas * training and development of staff * use of apprentices and graduate schemes	Maximum 1000 words and no attachments permitted	10	2	20
WORD COUNT:						
7.4	Please describe how you would engage with the local supply chain and contribute towards local growth in the geographical locations of this Lot. <i>Please provide evidence demonstrating when and how you have previously done this.</i>		Maximum 1000 words and no attachments permitted	10	3	30
WORD COUNT:						